



APPENDIX 1 TO INSTRUCTION TO BIDDERS - *REQUEST – TEMPLATE*

IN THE PROCUREMENT PROCEDURE FOR:

EPCC contract for the execution of the Waste-to-Hydrogen Complex in Płock

PART I

STAGE I.1. – PRESELECTION OF THE BIDDERS

Płock, 09.07.2026

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BIDDER/CONSORTIUM:

.....

.....

.....

Bidder's/Consortium members name(s), registered office(s), address(es), number(s) of relevant commercial register, tax identification number(s)

Persons authorised to act in the BIDDER's/Consortium's name in matters related to the PROCEDURE

.....

.....

Names, addresses for correspondence, if it differs from registered address of the BIDDER, telephone and e-mail addresses

List of persons dedicated for contact with the COMPANY during the PROCEDURE:

.....

REQUEST

dated:

submitted in the Procurement Procedure for "EPCC contract for the execution of the Waste-to-Hydrogen Complex in Plock – PART I"

CONNECT Purchasing process No: PKN/2/002001/26

To:

ORLEN S.A.

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ul. Chemików 7

09-411 Płock

Poland

In response to the Request for Proposal announced by PKN ORLEN S.A. for the award of procurement under investment project titled: **“EPCC contract for the execution of the Waste-to-Hydrogen Complex in Płock”**, we hereby submit the request for admission to the PROCEDURE (**‘REQUEST’**) complying with the requirements of the RFP.

1. **We hereby declare** that we are submitting this Request as:

- a. an individual BIDDER*;
- b. BIDDERS acting jointly as a CONSORTIUM*.

* delete as appropriate

We hereby submit the REQUEST in accordance with the requirements of the ITB. We are aware that in the next Stage of the PROCEDURE, the COMPANY will accept only a complete PDP+LF PROPOSAL as well as EPCC BID compliant with the BIDDING DOCUMENTS.

2. By submitting this REQUEST, we confirm our intention to participate in the PROCEDURE governed by the rules set out in the BIDDING DOCUMENTS and we declare our readiness to:

- a. participate in all stages of the PROCEDURE in good faith and with the intention to submit an PDP+LF PROPOSAL as well as EPCC BID (if we are being selected in respective Stages of the PROCEDURE by the COMPANY);
- b. sign and execute the PDP+LF Agreement (if we are being selected by the COMPANY in the Stage I.2 of the PROCEDURE);
- c. sign and execute the EPCC CONTRACT on a Lump Sum Turn Key (LSTK) basis (if we are being selected by the COMPANY in Stage II of the PROCEDURE).

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3. **We hereby declare that** we have read and accept the terms and conditions of this RFP.
4. **We hereby declare that** we consent to the forwarding of our REQUEST/ PDP+LF PROPOSAL / EPCC BID as well as any other documents submitted by us in the course of the PROCEDURE, in whole or in part, or any future supplements thereto, to the Advisors and to Bank Gospodarstwa Krajowego as well as other authorised institutions for the purposes of controls and audits concerning the implementation of the grant agreement number: KPOD.03.18-IW.05-0012/25.
5. **We hereby declare that** on behalf of ORLEN S.A. we have fulfilled the information obligation towards the natural persons employed by us whose personal data has been provided to ORLEN S.A. in order to participate in the PROCEDURE, by providing them with the Information Clause constituting the Appendix 5 to the ITB.
6. **We hereby declare that** we are submitting complete REQUEST **meeting the requirements** of the RFP with respect to the entire scope of the subject matter of the RFP.
7. **We hereby declare that**, for the purposes of execution the PROJECT, we are offering the following gasification technology for the processing of municipal solid waste (MSW) or MSW-derived feedstock, based on oxygen gasification technology and comprising at least syngas production, which has achieved Technology Readiness Level 7 (TRL 7) and has been in operation within the last 15 years:

DESCRIPTION OF THE PROPOSED TECHNOLOGY - GASIFICATION TECHNOLOGY Please provide below the following information: name of the technology, technology supplier/licensor)

We are aware that the above declaration regarding the PROPOSED TECHNOLOGY cannot be amended after the deadline to submit the REQUEST and will be binding throughout the whole PROCEDURE

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8. We hereby declare that

- a. all technologies, excluding the PROPOSED TECHNOLOGY, that the BIDDER/CONSORTIUM intends to use for the execution of the PROJECT have achieved Technology Readiness Level 9 (TRL 9), constitute mature, commercially available solutions verified in industrial operation;
- b. all technologies intended to be used for the execution of the PROJECT have been implemented and operated within the territory of at least one country, that is:
 - a) a Member State of the European Union (EU), or
 - b) a party to the World Trade Organisation (WTO) Agreement on government procurement, or
 - c) or a party to an international agreement with the EU that guarantees mutual and equal access to the public procurement market.

We are aware that this declaration cannot be amended after the deadline to submit the REQUEST and will be binding throughout the whole PROCEDURE.

[EXCLUSION GROUNDS]

9. In order to confirm that the BIDDER/ each member of the CONSORTIUM/EPR(s)* is (are) not subject to exclusion pursuant to clause 10 of the ITB **we submit:**

- a. **Appendix F4 to the REQUEST — Exclusion Grounds Declaration;**
- b. Certificates and other documents mentioned in points 1 and 7, Column B, Table I of Appendix 2 to the ITB;

Optionally, alternative documents mentioned in clause 1.3 or 1.4. of the Table I of Appendix 2 to the ITB, if the conditions specified therein are fulfilled.

* delete as appropriate

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[CONDITIONS FOR PARTICIPATION]

10. **We hereby declare** that we meet the conditions for participation in the PROCEDURE.

Especially we hereby declare that:

- a. the BIDDER'S economic or financial standing meet the conditions listed in p 1, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- the complete financial statements for two full reporting years (or if the period of business activity is shorter, for that period), including profit and loss account (income statement),
- balance sheet,
- cash flow statement, and
- the most up-to-date quarterly financial report for the current period including profit and loss account (income statement).

Optionally, alternative documents mentioned in clause 2.3 or 2.4. of the Table II of Appendix 2 to the ITB, if the conditions specified therein are fulfilled.

- b. the BIDDER meets the condition listed in p 2, Column A, Table II of the Appendix 2 to the ITB,

and we submit:

- completed Table I in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST;
- Evidence confirming that the services and construction works indicated in Table I of the List of Completed Projects and Key Personnel, constituting Appendix F5 to this REQUEST, were duly performed.

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- c. the BIDDER meets the conditions listed in p 3, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- completed Table II in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST;
- Evidence confirming that the services and construction works indicated in Table II of the List of Completed Projects and Key Personnel, constituting Appendix F5 to this REQUEST, were duly performed.

- d. the BIDDER meets the conditions listed in p 4, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- completed Table III in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST.

- e. the BIDDER meets the conditions listed in p 5, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- completed Table IV in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST.

- f. the BIDDER meets the conditions listed in p 6, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- completed Table V in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST.

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- g. the BIDDER meets the conditions listed in p 7, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- the certificate drawn up by independent body attesting that the BIDDER complies with health and safety standards in accordance with ISO 45001:2018 (or equivalent);

Optionally, alternative documents mentioned in clause 2.3 or 2.4. of the Table II of Appendix 2 to the ITB, if the conditions specified therein are fulfilled.

- h. the BIDDER meets the conditions listed in p 8, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- the certificate drawn up by independent body attesting that the BIDDER implemented and maintained Quality Management System applied to all activities required for the EPC realization (including project management, engineering and design, procurement and construction services) conforming to the ISO 9001 standard quality system (or equivalent);

Optionally, alternative documents mentioned in clause 2.3 or 2.4. of the Table II of Appendix 2 to the ITB, if the conditions specified therein are fulfilled.

- i. the BIDDER meets the conditions listed in p 9, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- the certificate drawn up by independent body attesting that the BIDDER implemented and maintained Environmental Management System conforming to the ISO 14001 standard (or equivalent);

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Optionally, alternative documents mentioned in clause 2.3 or 2.4. of the Table II of Appendix 2 to the ITB, if the conditions specified therein are fulfilled.

- j. the BIDDER meets the conditions listed in p 10, Column A, Table II of the Appendix 2 to ITB,

and we submit:

- completed Table VI in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST;
- Evidence confirming that the offered gasification technology (based on oxygen gasification technology, including at least syngas production) has achieved TRL 7 and has been operational within the last 15 years.
- Bidder's own report or statement, alternatively report issued by an independent research institution (e.g., involved in R&D if the installation was a research installation), a financing entity (if the installation was funded by a third party), public authorities (e.g., environmental agencies), or documents submitted to such authorities (e.g., reports on processed waste quantities, emitted pollutants, etc.).

[SELECTION CRITERIA]

11. We hereby declare that:

- a. The BIDDER'S experience meets the conditions listed in p 1, Column A, Table III of the Appendix 2 to ITB,

and we submit:

- completed Table VII in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST;

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- Evidence confirming that the technology required under this criterion was implemented in the declared installation;
 - Bidder's own report or statement, alternatively report issued by an independent research institution (e.g., involved in R&D if the installation was a research installation), a financing entity (if the installation was funded by a third party), public authorities (e.g., environmental agencies), or documents submitted to such authorities (e.g., reports on processed waste quantities, emitted pollutants, etc.).
- b. the BIDDER'S experience meets the conditions listed in p 2, Column A, Table III of the Appendix 2 to ITB,

and we submit:

- completed Table VIII in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST;
 - Evidence confirming that the technology required under this criterion was implemented in the declared installation.
 - Bidder's own report or statement, alternatively report issued by an independent research institution (e.g., involved in R&D if the installation was a research installation), a financing entity (if the installation was funded by a third party), public authorities (e.g., environmental agencies), or documents submitted to such authorities (e.g., reports on processed waste quantities, emitted pollutants, etc.).
- c. the BIDDER'S experience meets the conditions listed in p 3, Column A, Table III of the Appendix 2 to ITB,

and we submit:

- completed Table IX in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST;

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- Evidence confirming that the technology required under this criterion was implemented in the declared installation.
 - Bidder's own report or statement, alternatively report issued by an independent research institution (e.g., involved in R&D if the installation was a research installation), a financing entity (if the installation was funded by a third party), public authorities (e.g., environmental agencies), or documents submitted to such authorities (e.g., reports on processed waste quantities, emitted pollutants, etc.).
- d. the BIDDER'S experience meets the conditions listed in p 4, Column A, Table III of the Appendix 2 to ITB,

and we submit:

- completed Table X in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST;
 - Evidence confirming that the technology required under this criterion was implemented in the declared installation.
 - Bidder's own report or statement, alternatively report issued by an independent research institution (e.g., involved in R&D if the installation was a research installation), a financing entity (if the installation was funded by a third party), public authorities (e.g., environmental agencies), or documents submitted to such authorities (e.g., reports on processed waste quantities, emitted pollutants, etc.).
- e. the BIDDER'S experience meets the conditions listed in p 5, Column A, Table III of the Appendix 2 to ITB,

and we submit:

- completed Table XI in the List of Completed Project and Key Personnel constituting Appendix F5 to this REQUEST;

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- Evidence confirming that the services and construction work indicated in Table XI of the List of Completed Projects and Key Personnel, constituting Appendix F5 to this REQUEST, were duly performed.

12. The REQUEST shall contain the following **appendices**:

Appendix F1	Letters of attorney granting power of attorney empowering to act in the Procedure and to sign the REQUEST. Power of attorney declaring the authorisation to sign at least the REQUEST and its appendices (and documents comprising the REQUEST, as well as to perform any other activities related to the preparation / submission of the REQUEST and any documents related to this PROCEDURE), unless the right to sign the REQUEST and its appendices results from other documents submitted with the REQUEST. The wording of the power of attorney must expressly define the activities the representative is authorised to perform. <u>Notice:</u> • <i>This document must be submitted by the BIDDER granting the power of attorney. A power of attorney must be attached in a scanned copy of the original containing the handwritten signatures of the authorised representatives of the BIDDER or signed electronically (the ELECTRONIC SIGNATURE is required) by a person(s) authorised to represent the BIDDER.</i> • <i>In the case of a jointly acting BIDDERS, the BIDDERS should submit a document appointing a representative for the PROCEDURE (Power of attorney to represent all BIDDERS jointly competing for the award), if such appointment is granted</i>
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	<i>to one of the CONSORTIUM members (authorization of one of the CONSORTIUM members in the CONSORTIUM agreement is admitted). A power of attorney must be attached in a scanned copy of the original containing the handwritten signatures of the authorised representatives of the BIDDER(s) or signed electronically (the ELECTRONIC SIGNATURE is required) by a person(s) authorised to represent the BIDDER(s).</i>
Appendix F2	Register documents of the BIDDER and documents specifying the principles of representation of the BIDDER (e.g. a current and valid excerpt from the National Court Register or an excerpt from another relevant commercial or court register) issued not earlier than 3 months before the deadline for submitting the REQUEST. If, in the country where the BIDDER has its registered office or place of residence, the official documents referred to above are not issued, they shall be replaced, respectively in their entirety or in part, by a document containing a statement by the BIDDER indicating the person or persons authorised to represent it, together with a brief explanation confirming that in the country where the BIDDER has its registered office or place of residence the official documents referred to above are not issued. <u>Notice:</u> • <i>This document must present the principle of representation of the BIDDER.</i> • <i>In the case of a CONSORTIUM of BIDDERS and/or EPR, the document must be submitted by each BIDDER/EPR.</i>

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Appendix F3	A copy of the Consortium Agreement (in the case of the BIDDERS constituting a CONSORTIUM). <u>Notice:</u> <i>A copy of the Consortium Agreement must be attached in a scanned copy of the original containing the handwritten signatures of the authorised representatives of the BIDDERS constituting a CONSORTIUM or signed electronically (the ELECTRONIC SIGNATURE is required) by person(s) authorised to represent the BIDDERS constituting a CONSORTIUM.</i>
Appendix F4	EXCLUSION GROUNDS DECLARATION(s) <u>Notice:</u> <i>In the case of a CONSORTIUM of BIDDERS, the document must be submitted by each BIDDER.</i> <i>In the case of using resources of an EPR, this document must also be submitted by the EPR.</i> <i>An exclusion grounds declaration must be prepared and attached in the form and manner specified in Appendix 2 to the ITB.</i>
Appendix F5	List of Completed Projects and Key Personnel <i>In the case of a CONSORTIUM of BIDDERS, the document must be submitted together by all BIDDERS.</i> <i>A list of completed projects must be prepared and attached in the form and manner specified in Appendix 2 to the ITB.</i>

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Appendix F6	Evidence required in the ITB (in particular mentioned in points 9, 10 and 11 of the REQUEST, which <i>must be prepared and attached in the form and manner specified in Appendix 2 to the ITB</i>): • <i>Please provide the list of submitted evidence below:</i> a) <i>[to be indicated by the BIDDER]</i>
Appendix F7	Filled and signed Beneficial Owner Statement as per Appendix F7 to the REQUEST. <u>Notice:</u> • <i>In the case of a CONSORTIUM of BIDDERS, the document must be submitted by each BIDDER.</i> • <i>In the case of using resources of an EPR, this document must also be submitted by the EPR.</i> • <i>A Beneficial Owner Statement must be prepared and attached in the form and manner specified in Appendix 2 to the ITB.</i>
Appendix F8	Information on the BIDDER’S economic or financial standing described in document indicated in p. 10.a. above. <u>Notice:</u> • <i>In the case of a CONSORTIUM of BIDDERS, the document must be submitted by each BIDDER.</i> • <i>Each CONSORTIUM member must submit separate data.</i> • <i>In the case of financial documents prepared in paper form, please attach a copy of the financial documents prepared in the required</i>

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	<i>form and signed by the relevant persons, as required by relevant regulations, confirmed (by an authorised employee of the BIDDER) to correspond to the original.</i> <i>In the case of a loss incurred at the end of one of the reporting periods, an additional explanation as to why the loss occurred is required.</i>
Appendix F9	Appendix F9 to REQUEST - Commitment of EPR (if the BIDDER relies on the resources of the EPR) <u>Notice:</u> <i>A Commitment of EPR must be prepared and attached in the form and manner specified in clause 9.3 of the ITB.</i>
Appendix F10	NDA prepared in accordance with the template set out in Appendix 4 to the ITB <u>Notice:</u> <i>NDA must be signed electronically (the ELECTRONIC SIGNATURE is required) by a person(s) authorised to represent the BIDDER. Scans of the NDA will not be accepted – section 4.11 and 14.3 of the ITB does not apply in this respect. After prequalification, the COMPANY will send back the signed NDA to the BIDDERS who qualify for Stage I.2.</i> <i>In the case of a CONSORTIUM of BIDDERS, the document must be submitted by each BIDDER.</i>

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The BIDDER may enclose additional appendices to the obligatory appendices set forth in RFP.

Appendices may be enclosed to the REQUEST, maintaining the order according to their numbering, properly marked in order to ensure fact and unobstructed reference to particular appendices.

BIDDER(S) signatures

(representatives authorized to sign the REQUEST)

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Date:

Comment to a CONSORTIUM of BIDDERS applying for the award of the procurement:

- BIDDER applying for the award of the procurement as a CONSORTIUM must submit one REQUEST prepared according to this template. It is signed by the lawful attorney (CONSORTIUM Leader) or by all of the BIDDERS in the CONSORTIUM. The status of representation of the BIDDERS applying as a CONSORTIUM and the method of submitting statements in the REQUEST must be expressly stated in the letter of attorney.*